

Agincourt Community Services Association

Annual General Meeting

Monday August 31, 2020

1. Welcome and Introductions

The Chair of the Board of Directors and the Annual General Meeting, Doug Brown, called the meeting to order at 7:05 pm. The meeting took place via the on-line platform, Zoom.

Doug reviewed online meeting protocols and explained the virtual voting process. Doug confirmed that the meeting poll results are confidential and those who vote in favor or not of a motion will not be identified.

There were 57 participants present, with a total of 29 voting members. Since the by-laws stipulate that quorum is 20 members, quorum was established for the meeting.

Be it resolved that the agenda of the 2020 Annual General Meeting be approved as circulated.

Moved by Naeema Mascarenhas, seconded by Lois Williams. Carried.

2. Approval of Minutes of the Annual General Meeting of June 4, 2019

The minutes from the Annual General Meeting of June 4, 2019 were reviewed.

Be it resolved that the Minutes of the Annual General Meeting of June 4, 2019 be approved as circulated.

Moved by Jackie Tsui, seconded by Manny Sousa. Carried.

3. Chair's Report

Doug prepared a brief statement and spoke to the work that ACSA staff has done, especially during the pandemic. Doug recognized the members who support the agency and encouraged members to participate by volunteering and/or joining a committee on the Board. Doug recognized the Executive Director, Lee Soda, for her role with the agency over the course of his years served on the Board.

4. Auditor's Report and Financial Statements

Stanley Szeto, Treasurer, presented the Auditor's Report and Financial Statements, which were reviewed. Member Brian Cheung inquired about the decrease in funding from the Federal and Provincial Grants and asked if this is a one off or a trend that will continue. Finance Director, Brenda Elliott, advised that the TAAGS program was scheduled for a 5 year program and completed in August 2018. The second program that was funded through MCI for Newcomers ended in March 2019 and those two programs made an impact in the year.

Be it resolved that the Audited Financial Statements and Auditor's Report for 2019 be approved.

Moved by Stanley Szeto, seconded by Doug Brown. Carried.

5. Appointment of Auditor for 2020

Be it resolved that Grant Thornton LLP be appointed as the auditors for 2020.

Moved by Stanley Szeto, seconded by Naeema Mascarenhas. Carried.

6. Election of Board Members

Naeema Mascarenhas, Chair of the Nominations and Board Development committee spoke to the recruitment process and introduced the Board of Directors present.

Naeema advised that Stanley Szeto and Vinitha Gengatharan have completed their first three-year term and require re-election.

Be it resolved that the following individuals be re-elected to the Board of Directors for a second three-year term, Stanley Szeto and Vinitha Gengatharan.

Moved by Naeema Mascarenhas, seconded by Doug Brown. Carried.

Naeema advised that two individuals, Maria Lykos and Sara Asalya were successful candidates during the recruitment process and she shared their skills and related experience.

Be it resolved that the following individuals be elected to the Board of Director's for a three year term Maria Lykos and Sara Asalya.

Moved by Naeema Mascarenhas, seconded by Carol Cunningham. Carried.

7. Annual Highlights and Agency Updates – Lee Soda

Lee spoke to this year's Annual Report, which looks different from previous years. This year's report is condensed with what ACSA does, the what, why and how of ACSA in the community.

Lee highlighted the opening of the EarlyON Centre at Kennedy and McNicoll in 2019. Lee gave an example of how ACSA came together with the community to meet community needs. Parents came forward about lack of services for children with Autism in our area and ACSA was able to set up a fantastic sensory room for self-regulation. Lee explained this is a great example of how the agency and community responds to the greater needs of the community.

Lee briefly highlighted how ACSA has been supporting the community in 2020 during the COVID-19 pandemic. Lee spoke about the food bank and service delivery, as well as the ACSA Cares program which delivered essential needs to those seniors and others who cannot get to the food bank. A three minute video clip highlighting the work ACSA has done was shown and is available for viewing on the website.

8. Closing Remarks

Doug thanked everyone for their participation in the 2020 Annual General Meeting.

Be it resolved that the 2020 Annual General meeting be adjourned.

Moved by Doug Brown, seconded by Anne Sheppard. Carried.