



JOB DESCRIPTION

Canada Summer Jobs - 2024

Early Childhood Educator (ECE)

Position Type: Contract **8 weeks, 35 hours a week July 2 – August 26** (Monday-Friday)

Pay rate: **\$16.55/hr.**

Positions to be filled: **4**

Application Deadline: **May 16th, 2024**

Agincourt Community Services Association (ACSA) is a nonprofit, multi-service agency addressing needs and empowering children, youth, newcomers, homeless, and otherwise underserved communities. Our core programs include housing and outreach programs, food security programs, newcomer services, youth outreach and therapy programs, child and family programs, early years' programs, computer access programs, and community engagement.

ACSA is seeking innovative and creative individuals to enhance the well-being of the Children/Youth in the Child and Family Centre.

Duties include:

- Plan, implement and evaluate child-centered activities (ages 0-12); Assist in conducting summer experiences program, Early Childhood drop-in program, Kindergarten Readiness program etc.
- Complete administrative duties as directed.
- Ensure activities are kept supplied and well organized.
- Ensure the safety and well-being of each program participant.
- Support and supervise volunteers and children.
- Report absences to Program Coordinator
- Participate in all activities including sports, trips, etc.
- Arranging spaces and furniture for various activities including snack, activity, play space, sanitizing toys
- Work alongside program coordinator, parents/caregivers while engaged in the program and while maintaining professional conduct.
- Apply first aid when necessary.
- Other duties may be assigned as deemed necessary by the program services coordinator.

Qualifications

- Must be between 15 and 30 years of age at the start of the employment
- Must be a Canadian citizen, permanent resident, or person who has been granted refugee status in Canada under the Immigration and Refugee Protection Act
- Be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations. International students are not eligible participants. Recent immigrants are eligible if they are Canadian citizens or permanent residents.
- Work or volunteer experience with children (0-12 years old)

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- Experience in developing and implementing children's programs which are sensitive to ethno-racial and cultural needs.
- Experience with different types of Art (dance, drama, photography, sketching, etc.)
- Experience with skill development, planning and leading sports activities (Basketball, volleyball, dodge ball, etc.)
- Demonstrated ability to work effectively in a team environment.
- CPR and First Aid Certified
- Certified in High 5 Standards of Healthy Child Development an asset.
- Food handling certificate an asset.
- A positive attitude with creative and dynamic leadership skills
- Second language an asset (Mandarin, Tamil, Farsi, etc.)
- Current police reference check is mandatory.

How to Apply:

Please email resume and cover letter in one document to
Ashley Sukhdeo, Child and Family Services Coordinator

Email: sashley@agincourtcommunityservices.com

No phone calls please.

Please quote **Early Childhood Educator (ECE)2024 – 8 weeks** in the subject line of email.

ACSA is strongly committed to fostering diversity within our community. We welcome those who would contribute to the further diversification of our staff including, but not limited to, women, visible minorities, Aboriginal peoples, persons with disabilities, and/or persons of any sexual orientation, gender identity, and gender expression. We thank all applicants for their interest in the position. However, only shortlisted applicants will be contacted for an interview.

If you are contacted by ACSA regarding a job opportunity and need accommodation throughout a hiring process, please contact hr@agincourtcommunityservices.com. **This address is for accommodation inquiries ONLY. Job applications sent to it will not be considered.**

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